

MARYLAND DEPARTMENT OF AGRICULTURE
Manure Transport Project Application Instructions

Poultry Litter Only (101)

Use of this Application/Agreement -

- A) This Application/Agreement is for the transport of poultry litter under the Manure Transportation Project.**
- B) This Application /Agreement can only be used by an operation receiving poultry litter for land application.**
- C) The poultry litter transported must be produced by a poultry grower under contract with a Commercial Poultry Producer (Allen's, Mountaire, Perdue, or, Tyson).**
- D) Completion of this Application Agreement may require the assistance of a nutrient management consultant and/or assistance from the local soil conservation district.**

General Instructions - 1) Required - print out pages 1 through 4. Complete shaded areas.
2) After completing, attach the nutrient management plan for the receiving operation, or, print and complete page 5 if the "nutrient management plan summary" is being used in lieu of a nmp being submitted.
3) Print and complete page 6 if an "Average Analysis" is being used to develop the plan for the receiving operation.
4) Applicant signatures are required on pages 1 and 3, and, pages 5 and 6 if necessary.
5) Submit completed Application / Agreement to the Maryland Department of Agriculture or your local Soil Conservation District.

A) SECTION I (Page 1) - REQUIRED

- 1) Complete - Social Security Number or Federal ID Number.
- 2) Complete - Soil Conservation District (county).
- 3) Complete - Telephone Number. Include area code.
- 4) Complete - Name, Address, City, State, and Zip. After "Name" may include company name or farm name. See example below.
- 5) Check (✓) Sender or Receiver. Check both if transporting within operation.
- 6) Complete Commercial Poultry Company (integrator). Only one per application. Select - **Allen's, Mountaire, Perdue, or, Tyson**

Name:	John W. Smith	Doe Hill Farm
Address:	11 East West Road	
City/State/Zip:	Anytown, MD 99999	

B) SECTION II (Page 1) - REQUIRED

- 1) Complete - Amount of poultry litter to be transported. Select appropriate unit (tons or yards) that is consistent with units in the nutrient management plan for the receiving operation. Also consider the location of the sending operation. Poultry litter transported from Dorchester, Somerset, Wicomico and Worcester counties (DO, SO, WI, WO) has a different payment rate.
- 2) Complete - Mileage, estimate mileage to the nearest whole mile.
- 3) Complete/Calculate "TOTAL." *Example:*
 - a) *Mileage X Payment Rate: 100 X \$.15 = \$15.00 per ton. **Note: \$18 per ton cap.***
 - b) *\$15.00 per ton X 500 tons = \$7,500.00 = "TOTAL"*
- 3) Complete - Amount for Poultry Litter Testing/Analysis (optional). Must be the same amount and select the same unit that is being transported.
- 4) Complete - Poultry Litter Loading (optional). Must be the same amount and select the same unit that is being transported.
- 5) Print, sign and submit.
- 6) If the Application is being submitted to your local SCD, indicate which district. Your local SCD will provide the authorized signature.

Instructions Continued

C) SUPPLEMENTAL INFORMATION and APPLICANTS COMMENTS, (Page 2) - OPTIONAL

- 1) Space has been provided for poultry house clean out dates and transport dates.
- 2) Space has been provided to indicate the manure generated by the sending operation, the manure used in a NMP, and the amount of manure eligible for transport. Providing this information will assist in determining the eligibility of the sending operation.
- 3) Poultry Litter Calculator (optional) - Use of this tool provides an applicant a means to determine the amount of litter that might be available for transport.
- 4) Print and submit with Application.

D) ATTACHMENT TO COST-SHARE AGREEMENT (Page 3) - REQUIRED

- 1) Print out attachment.
- 2) Complete name(s) of Nutrient Management Plan preparer(s) and Certification Number(s) in spaces provided.
- 3) Sign and submit Attachment.

E) SHIPPING FORM (Page 4) - REQUIRED

- 1) Complete Applicant's information.
- 2) Complete Sending Operation information. Only one sending operation per Application. Must include Sending Operation property account identification number.
- 3) Complete Receiving Farms. Provide property account identification numbers for each parcel of land receiving poultry litter.
- 4) Complete amount of poultry litter (tons/yards) to be received at each farm.
- 5) Print, sign and submit.

F) NUTRIENT MANAGEMENT PLAN SUMMARY - RECEIVING FARM - (In lieu of the Nutrient Management Plan being submitted, this Nutrient Management Plan Summary may be submitted.)

- 1) Complete - Name, Address, City, State, Zip and Telephone
- 2) Complete - Farm Name (Receiving Farm)
- 3) Complete Nutrient Management Plan Consultant Name, Certification Number, and Plan date.
- 4) Indicate (✓) - Average Analysis Used or Original Analysis Used (attach).
- 5) Indicate if Stockpiling (✓).
- 6) Complete/Select - Poultry Company contracted with sending operation.
- 7) Complete/Select - Application Period, Spring, Summer, or Fall.
- 8) Complete - Account ID Number, Field Number, Soil Test Lab Number, Acres, Crop, Yield Goal, and Rate of Application. (Information from your NMP.) Use page 6 if necessary.
- 9) Print, Sign, and submit.
- 10) Attach soil analysis and maps for those fields receiving poultry litter.

G) INTERIM NUTRIENT MANAGEMENT PLAN DEVELOPMENT - OPTIONAL - Average Analysis

- 1) Review, Print, Sign and submit.

MAIL COMPLETED APPLICATION AND NUTRIENT MANAGEMENT PLAN (OR NMP SUMMARY) TO:

**Maryland Department of Agriculture
Maryland Agricultural Cost-Share - Manure Transportation Project
50 Harry S. Truman Parkway
Annapolis, MD 21401**

FOR QUESTIONS AND ADDITIONAL INFORMATION CONTACT:

**Norman Astle - Project Coordinator
410-841-5863**

**MDA Website: www.mda.state.md.us
Document Address**

http://www.mda.state.md.us/resource_conservation/financial_assistance/manure_management/index.php

**MARYLAND DEPARTMENT OF AGRICULTURE
MANURE TRANSPORT PROJECT
APPLICATION/AGREEMENT - LAND APPLICATION**

SECTION 1 - APPLICATION (101)					AGREEMENT NUMBER MT		
					For MDA Use		
SS / FID #	District	Telephone Number					
NAME and ADDRESS of person to receive check, include farm / corporate name, if any.					Name of Poultry Company Under Contract (only one per application):		
Name: _____					_____		
Address: _____							
City/State/Zip: _____							
Sender () Receiver ()							
SECTION II - TECHNICAL REPORT - POULTRY LITTER TRANSPORTATION							
AMOUNT	UNIT		MILEAGE	TRANSPORT FROM	PAYMENT RATE	TOTAL	
	Tons			All Other Areas	\$0.12/Ton/mile		
	Yd3	< 25 Miles		All Other Areas	\$0.04/Yd3/mile		
	Tons			DO,SO,WI,WO	\$0.15/Ton/mile		
	Yd3	< 25 Miles		DO,SO,WI,WO	\$0.05/Yd3/mile		
Poultry Litter Testing / Analysis				Poultry Litter Loading			
AMOUNT	UNIT	RATE	TOTAL	AMOUNT	UNIT	RATE	TOTAL
	Tons	\$0.20/Ton			Tons	\$1.50/Ton	
	Yd3	\$0.0667/Yd3			Yd3	\$0.50/Yd3	
Total Estimate of Cost - Share (transport, analysis, loading):							
For MDA use - Cost Effectiveness:				Total Tons X \$18.00			
SECTION III - TECHNICAL DETERMINATION							
<p>The Maryland Department of Agriculture, or, the _____ Soil Conservation District has reviewed this referral and <i>finds it / does not find it</i> adequate and appropriate for this program. If not, see explanation under General Comments. No determinations have been made about the appropriateness of receiving sites not within the State or District jurisdictions.</p>							
Authorized Signature (Designated Chairman or Designee)				Date			
SECTION IV - APPLICANT AGREEMENT							
<p>Public Information Notice: The principal purpose for which the information on this application is used is to identify you as one of those persons whom the agency intends to give State Cost-Share funds. If you fail to provide the requested information, the agency may not provide you with State Cost-Share funds. You have a right to inspect, amend, or correct personal information collected by the agency. Much of the personal information collected by the agency is available for public inspection.</p>							
<p>CERTIFICATION: I request cost-sharing under this program to solve a nutrient management/water quality problem. I have read and agree to adhere to requirements set forth under (1) COMAR 15.20.05 and (2) this agreement which includes the Attachment. I understand that I shall not proceed with this project until I have received a letter of approval and a signed and dated copy of my agreement from the Maryland Department of Agriculture. If I fail to comply with the requirements set forth under COMAR 15.20.05 and this agreement, the Department with no obligation to pay the applicant can cancel the agreement and any payments already made will be forfeited. I agree that the Soil Conservation District, its officers, agents, and employees are not responsible for any damage to life and property due to my activities, or those of my operation's officers, agents and employees, in connection with this Agreement. Furthermore, I agree the Soil Conservation District shall be held harmless by me from any liability resulting from the removal, transportation, or use of animal waste.</p>							
Signature of Applicant				Date			

SUPPLEMENTAL INFORMATION - SENDING OPERATION						
Clean-out scheduled date or approximate dates manure will be transported:					to	
Manure Generated/Stored					Tons/Gallons	
Manure Used in a Nutrient Management Plan					Tons/Gallons	
Manure Eligible for Transport					Tons/Gallons	
Poultry Litter Calculation (optional)						
House #	Length (feet)	Width (feet)	Average Depth (feet)	Factor lbs/cu foot (25 - 35)	Tons (Length X width X depth X lbs per cu. Ft./2000 lbs)	
#1						
#2						
#3						
#4						
#5						
#6						
Shed #1						
Shed #2						
					TOTAL TONS	
Applicant's Comments:						
General Comments:						
SECTION V - DETERMINATION OF ELIGIBILITY						
For MDA Use						
The Maryland Department of Agriculture has determined that this application is (is not) eligible for state cost sharing for the estimated amount shown at the right. If not, it is explained in General Comments				Signature (MDA Representative)		Date
				MDA Estimate of Cost Shares: \$		
SECTION VI - FUND INFORMATION						
For MDA Use						
The Maryland Department of Agriculture certifies that the agreement for this project is in order, is signed by all parties and is approved.				Fund Source(s):		Approval Amount
				<input checked="" type="checkbox"/> General <input type="checkbox"/> Federal		
Signature (MDA Representative)						
SECTION VII - AGREEMENT APPROVAL						
For MDA Use						
The parties have executed this Application/Agreement, by causing the same to be signed on the day and year first written above.						
By: _____						
STATE OF MARYLAND DEPARTMENT OF AGRICULTURE						

AGREEMENT NO. _____ MT

MARYLAND DEPARTMENT OF AGRICULTURE
MANURE TRANSPORT PROJECT
ATTACHMENT TO COST-SHARE AGREEMENT
PROVISIONS FOR LAND APPLICATION OF POULTRY LITTER

The Applicant agrees:

- 1) To have the poultry litter analyzed for nutrient content as directed by the Department before it is transported.
- 2) To comply with all Department biosecurity and public safety requirements, including the following:
 - a. All poultry litter shall be covered while on a public road or highway;
 - b. A truck-mounted or tractor-drawn spreader shall be covered during the transportation of litter from one farm to another unless contiguous;
 - c. Prior to operating on or near another poultry operation, all transporting and handling equipment used to transport litter shall be cleaned, washed, and disinfected;
 - d. Compliance with all Departmental animal health requirements; and
- e. If hiring another person to transport litter, requiring that person to comply with biosecurity and public safety requirements.
- 3) If poultry litter is being transported less than 7 miles from a production or storage site to the applicants farm that: (1) the litter is being transported to a farm not owned or managed by the producer; (2) the land receiving the litter is not phosphorus over enriched; and (3) the applicant will apply the litter according to program requirements.

Name of Nutrient Management Plan preparer (sending):

	State Cert. #
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- 4) Either the producer or the receiver of poultry litter, but not both, is eligible to apply for and receive state cost-share assistance. A producer may only apply under a pooling agreement. *(See Poultry Producer Guidelines)*
- 5) To apply manure as a source of plant nutrients according to a state certified nutrient management plan under the following conditions:
 - a. For fields with soil testing less than 101 for phosphorus on the Fertility Index Value, poultry litter may be used according to a nitrogen-based nutrient management plan;
 - b. For fields with soil testing optimum, or 101 to 150 for phosphorus on the Fertility Index Value, poultry litter shall be applied according to a nutrient management plan using phosphorus as the limiting factor.
 - c. Fields with soil testing 150 or greater for phosphorus on the Fertility Index Value are not eligible and a person shall not apply poultry litter.

Name of Nutrient Management Plan preparer (receiving):

	State Cert. #
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- 6) To provide a delivery site for the off-loading of litter that is safe and does not pose any undue environmental risk to water quality. *(See Delivery Site Guidelines)*
- 7) To apply poultry litter within 7 days of its receipt according to a nutrient management plan or stockpile or store litter in a manner that protects it from rainfall, runoff or leaching. *(See Stockpiling Guidelines)*
- 8) If the poultry litter is stockpiled or stored for 6 months or greater, to perform an additional nutrient analysis for litter as close as possible to the plant nutrient application period as provided in a nutrient management plan.
- 9) To allow a MDA representative(s) access to the receiving and/or sending site(s) for the purpose of inspection and verification of program compliance.

I have read the above provisions and shall comply with them.

	Signature
	Date

AGREEMENT No. _____ MT

DEPARTMENT OF AGRICULTURE

**MANURE TRANSPORTATION PROJECT
LAND APPLICATION SHIPPING FORM (101) - TO BE COMPLETED BY APPLICANT**

APPLICANT			
APPLICANTS NAME:		RECEIVING LOCATION:	
ADDRESS:		ADDRESS:	
CITY/STATE/ZIP:		CITY/STATE/ZIP:	
PHONE:		PHONE:	
FARM NAME:		CONTACT:	
SENDING OPERATION (1)			
ACCOUNT ID No. ** :		PHONE:	
NAME:		NMP CONSULT NAME:	
FARM NAME:		CONSULTANT	
ADDRESS:		CERTIFICATION NO#:	
CITY/STATE/ZIP:		POULTRY CO.	
COUNTY:			

RECEIVING FARMS (NUTRIENT MANAGEMENT PLANS REQUIRED/SUMMARY ATTACHED)			
RECEIVING LOCATION		RECEIVING LOCATION	
NAME/FARM NAME:		NAME/FARM NAME:	
ADDRESS:		ADDRESS:	
CITY/STATE/ZIP:		CITY/STATE/ZIP:	
COUNTY:		COUNTY:	
PHONE:		PHONE:	
ACCOUNT ID No. * :		ACCOUNT ID No. * :	
TONS/YARDS (NMP):		TONS/YARDS (NMP):	
RECEIVING LOCATION		RECEIVING LOCATION	
NAME/FARM NAME:		NAME/FARM NAME:	
ADDRESS:		ADDRESS:	
CITY/STATE/ZIP:		CITY/STATE/ZIP:	
COUNTY:		COUNTY:	
PHONE:		PHONE:	
ACCOUNT ID No. * :		ACCOUNT ID No. * :	
TONS/YARDS (NMP):		TONS/YARDS (NMP):	
RECEIVING LOCATION		RECEIVING LOCATION	
NAME/FARM NAME:		NAME/FARM NAME:	
ADDRESS:		ADDRESS:	
CITY/STATE/ZIP:		CITY/STATE/ZIP:	
COUNTY:		COUNTY:	
PHONE:		PHONE:	
ACCOUNT ID No. * :		ACCOUNT ID No. * :	
TONS/YARDS (NMP):		TONS/YARDS (NMP):	

1/25/2008

TOTAL TONS

SHEET # ____ **OF**

* Account ID No. for the actual parcel of land producing or receiving the manure.

MANURE TRANSPORTATION PROJECT
PROVISIONS FOR: INTERIM NUTRIENT MANAGEMENT PLAN DEVELOPMENT
ATTACHMENT TO THE APPLICATION/AGREEMENT OR POOLING AGREEMENT

The Nutrient Management Plan required for eligibility for the Manure Transportation Project (Project) has been written using an estimated average for the manure analysis associated with Commercial Poultry Producers and approved by the Department for interim plan development.

The projected manure analysis:

Nutrients	Perdue Average	Allen's, Mountaire, Tyson - Average
Total Nitrogen	3.0 percent	3.0 percent
NH4	.3 percent	.3 percent
Phosphorus	2.5 percent	3.0 percent
Potassium	2.5 percent	3.0 percent

The estimated average for the manure analysis shall only be used: (1) when the moisture content is between 20 and 35 percent; (2) after a minimum of five flock cycles have taken place; and (3) shall only be associated with a clean out, or clean out which includes removal of poultry litter from a storage structure. Do not use this analysis when only transporting manure from a manure storage shed.

As a condition to participating in the Project, the applicant and receiving operation agree:

- 1) To adjust and apply, as necessary, the rate of poultry litter based on the actual manure analysis I receive from the poultry litter producer with the shipment of manure transported under this Project. Application rates are based on University of Maryland recommendations standards contained in the nutrient management regulations;
- 2) To update the nutrient management plan should the actual manure analysis indicate a difference of .5 (one half) ton per acre or greater in the application rate from the contained in the interim nutrient management plan;
- 3) To sign and return a copy of the analysis for the manure received from the poultry litter producer to be submitted with the Applicant's "Claim for Payment;" and
- 4) To allow Department representatives to verify modification(s) made to application rates using actual manure analysis during subsequent spot-checks.

The applicant understands, that due to differences between the estimated average manure analysis used to develop the nutrient management plan and the actual manure analysis received, that any change in application rate will not change the amount of manure approved as eligible for cost share for transportation costs under the Project.

I have read the above provisions and shall comply with them.

APPLICANT

DATE

RECEIVING OPERATION

DATE