

MARYLAND AGRICULTURAL WATER QUALITY COST-SHARE (MACS) PROGRAM AGREEMENT

NOTES ON SIGNING AGREEMENTS

Before a district manager signs the Agreement, he/she **must** check that the applicant and **all** landowners have signed in the appropriate places. **All landowners must sign the Agreement.** Only if a Special Power of Attorney has been completed can one landowner sign for another. If a SCD staff member has not witnessed the signing, the SCD office must verify the signatures by matching signatures on previous applications or Agreements.

When an Agreement is printed in the MACS office, the Liber/Folio numbers that were provided with the Water Quality Project Form will become part of the Agreement. It is essential that the Liber/Folio numbers correspond to the farm parcel where the practice is to be implemented so that the SCD and the MACS office can track per farm funding maximums. All Liber/ Folio numbers must be verified via tax maps and/or current deeds.

Before the applicant and landowner sign the Agreement, please emphasize the following:

- The number of years the BMP must be maintained.
- The project completion date is **one year** from the date of the executed Agreement.
- If the applicant decides to sell the farm parcel before the end of the maintenance life, he/she must notify the SCD and the MACS office **in writing before** any change in ownership of the farm parcel takes place.
- If the total MACS Cost-share for the agreement is \$10,000 or more, a *Notice of Recordation* must accompany the *Claim for Payment*.